



**FAMILY VISITOR (VAF1B NOV 2008)**

This form is for use outside the UK only.  
This form is provided free of charge.

► **READ THIS FIRST**

This form must be completed in English. You may use blue or black ink.

Please follow the **guidance notes carefully** and complete all questions as indicated. If you run out of space, please use Part 9 – Additional Information.

The UK Border Agency may take a decision on your application based on the information contained here without interviewing you. Therefore please ensure you submit all relevant original documents (please see supporting documents guidance).

It is better to explain why you do not have a document than to submit a false document. Your application will be automatically refused and you may be banned from coming to the UK for 10 years if you use a false document, lie or withhold relevant information. You may also be banned if you have breached immigration laws in the UK.

**IF YOUR MAIN REASON FOR VISITING THE UK IS TO SEE FAMILY YOU MUST COMPLETE THIS FORM.**

If the main reason you are applying to come to the UK is as: a tourist or to visit friends you must complete VAF1A; a business visitor you must complete VAF1C; a student visitor, you must complete VAF1D; an academic visitor, you must complete VAF1E; to get married or register for marriage/civil partnership, you must complete VAF1F; to receive medical treatment, you must complete VAF1G; if you are a visitor in transit, you must complete VAF1H; a sports visitor, you must complete VAF1J; an entertainment visitor, you must complete VAF1K. If you are visiting the UK for any other reason then please complete VAF1A.

**How long do you want your visa to be valid for?** Put a cross (x) in the relevant box

6 months  1 year  2 years  5 years  10 years

**What is the main purpose of your visit to the UK?** >>>>

**How long do you intend to stay in the UK?**

**Travel Dates**

**On which date do you wish to travel to the UK?** >>>>>>>>>>

D D M M Y Y Y Y

**On which date will you leave the UK?**

D D M M Y Y Y Y

**Part 1** ➔ **About You**    Read Guidance, Part 1

**1.1 Given name(s)** (as shown in your passport) >>>>>>>>>>

**1.2 Family name** (as shown in your passport)

**1.3 Other names** (including any other names you are known by and/or any other names that you have been known by) >>>

**1.4 Sex** Put a cross (x) in the relevant box

Male  Female

**1.5 Marital status?** Put a cross (x) in the relevant box  Single

Divorced/Dissolved Partnership

Married/ Civil Partner

Unmarried Partner

Separated

Widowed/Surviving Civil Partner

**1.6 Date of Birth** >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>

D D M M Y Y Y Y

**1.7 Place of Birth**

**1.8 Country of Birth** >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>

**1.9 Nationality**

**1.10 Do you hold, or have you ever held, any other nationality or nationalities?** Put a cross (x) in the relevant box

Yes  No  If 'Yes' please provide details >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>



**4.14 Does your spouse/partner currently live with you at the address given in Question 3.1? Put a cross (x) in the relevant box >>>>**

Yes  No  If 'No', please provide full details of where your spouse currently lives.

**4.17 Please provide full details for each of your dependant children >>>>>>>>>>**

<i>Name</i>	<i>Date of Birth</i>

**4.19 Please list any of your children who will be travelling with you to the UK? >>>>**

**4.21 If yes please provide full details about the child/children**

*Full Name, Date of Birth, Passport Number, Address, Place of Birth, Nationality, Your Relationship to Child, Your Relationship to their Parents*

**Please note: If a child is travelling without their parents, he/she should present written notification from the child's parent or legal guardian that they consent to the child's visit.**

## Part 5 Finances and Employment Read Guidance, Part 5

**TO BE COMPLETED BY ALL APPLICANTS - Dependent children should enter parents' details.**

**5.1 What are your current personal circumstances? Put a cross (x) in the relevant box**

- |                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                      |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Employed full time, please <b>go to 5.2</b><br><input type="checkbox"/> Employed part-time, please <b>go to 5.2</b><br><input type="checkbox"/> Self-employed, please <b>go to 5.2</b><br><input type="checkbox"/> Unemployed, please <b>go to 5.9</b><br><input type="checkbox"/> Student, please give details of the course and institution you attend in the box provided; then <b>go to 5.2</b> | <input type="checkbox"/> Retired, please <b>go to 5.9</b><br><input type="checkbox"/> Supported by spouse / partner / other family member, please give full details in the box, including their relationship to you; then <b>go to 5.9</b><br><input type="checkbox"/> Other, please give details, then <b>go to 5.2</b><br><input style="width: 100%; height: 30px; margin-top: 5px;" type="text"/> |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

### Employment

**5.2 What is your present work or job or occupation? >>>>>>**

If you are a student and you also work, please give details of your work. If you are a student and you do not also work, please **go to 5.9**.

**5.3 What is the name of the company or organisation you work for? >>**

**5.4 When did you start this job? >>>>>>>>>>>>>>>>>>>>>>**

D	D	M	M	Y	Y	Y	Y
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**6.2 Have you travelled outside your country of residence, excluding to the UK, in the last 10 years?**

Yes  No  If 'Yes' please provide details of these trips

Put a cross (x) in the relevant box

Date	Destination	Purpose	Duration

**6.3 Have you ever been refused a visa for any country, including the UK?** Put a cross (x) in the relevant box

Yes  No  If 'Yes' please provide full details

Date	Country	Reason	Reference number (for UK)

**6.4 Have you been granted any UK visas in the last 10 years?**

Yes  No  If 'Yes' please provide details

Put a cross (x) in the relevant box

Date	Purpose	Duration	Reference number

**6.5 Have you been refused entry on arrival to the UK in the last 10 years?** Put a cross (x) in the relevant box

Yes  No  If 'Yes' please provide details

Date	Reason	Reference number

**6.6 Have you ever been deported, removed or otherwise required to leave any country, including the UK in the last 10 years?** Put a cross (x) in the relevant box

Yes  No  If 'Yes' please provide details

Date	Country	Reason	Reference number (for UK)

**6.7 Have you made an application to the Home Office to remain in the UK in the last 10 years?**

Yes  No  If 'Yes' please provide details

Put a cross (x) in the relevant box

Date	Reason for Application	Granted/Refused <small>If refused give reason Reference number</small>

**6.8 Do you have a UK National Insurance number?**

Yes  No  If 'Yes' please provide details

Put a cross (x) in the relevant box

National Insurance number

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Reason for getting a National Insurance number

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**6.9 Do you have any criminal convictions in any country (including traffic offences)?** Put a cross (x) in the relevant box

Yes  No  If 'Yes' please provide details

Date	Country	Offence	Sentence

**6.10 Have you ever been charged in any country with a criminal offence for which you have not yet been tried in court (including traffic offences)?** Put a cross (x) in the relevant box

Yes  No  If 'Yes' please provide details

Date	Country	Offence









Please ensure you submit all the relevant original documents that you want the Entry Clearance Officer to see when considering your application. The list below is for guidance only. It is not a list of documents that you should or must supply. The UK Immigration Rules make it clear that it is your responsibility to satisfy the Entry Clearance Officer that you are genuinely seeking entry to the UK for the purpose and duration that you have stated. Submission of particular documents does not guarantee that your visa will be issued. It is your decision how you satisfy the Entry Clearance Officer that your intentions are as you state in your application. It is your choice which documents you submit.

It is better to explain why you do not have a document than to submit a false document. Your application will be automatically refused and you may be banned from coming to the UK for 10 years if you use a false document, lie or withhold relevant information. You may also be banned if you have breached immigration laws in the UK.

#### All applicants

- A valid travel document or passport
- One passport sized colour photograph. This must not be more than 6 months old. (Please see photograph box below for full details)
- The appropriate fee
- If you are not a national of the country in which you are applying, evidence of your permission to be in that country e.g. a residence permit, visa, green card
- Evidence to support the information you have given (see below for more details)
- Previous passport(s)
- Evidence of how your trip is to be funded

#### Personal Details section

- Unless single, please provide evidence of your marital status e.g. marriage or civil partnership certificate, divorce certificate, death certificate
- You may be asked to present written notification from the child's parent or legal guardian that they consent to the child's visit (including evidence from your legal guardian to support their claim to be your legal guardian)
- The official record of any conviction(s), detailing the crime(s) you were convicted of and the sentence(s) you received

#### Finances and employment

- Evidence of your current employment/self employment/ occupation/work/studies/other means of support
- Evidence of your total monthly income from all sources of employment or occupation after tax
- Evidence of any income from other sources e.g. friends, family, savings, property etc

#### Family visitor

- Evidence of the family member(s) in the UK that you intend to visit. This could be a copy of their bio data page (the page containing their photograph) from their UK passport or EEA passport/ID card; or if they are not a UK/EEA national, evidence of their permission to stay in the United Kingdom e.g. copy of letter granting leave to remain from the Home Office, copy of stamps/visas in their passport(s) along with a copy of their bio data page (the page containing their photograph) from their passport, etc.
- Letter from family member/sponsor, supporting the visit

#### Your photograph must be:

- Colour
- Passport style and size (45mm high x 35mm wide)
- A recent and true likeness, showing full face, with no hat, helmet or sunglasses, although you can wear everyday glasses
- Original - that is not digitally or optically altered (for example it must not be 'photoshopped' or 'touched-up')
- Taken against an off-white, cream or light grey background so that your features are clearly distinguishable against the background
- Printed on low-gloss, plain-white photo-quality paper (with no watermarks or embossing)

**Photographs that do not conform to these standards will be rejected and may cause a delay in processing your application.**

#### Advisory:

"To know your Customs obligations when travelling to the UK, please consult Notice 1, found at [www.hmrc.gov.uk](http://www.hmrc.gov.uk). To know what controls exist for bringing your belongings and private motor vehicles into the UK, please consult Notice 3."

### 8.1 If you are not a national of the country in which you are applying, what permission do you have to stay in that country?

Please provide evidence of your immigration status if you are not a national in the country where you are applying, e.g. a residence permit, visa, green card

### 8.2 Are you travelling with anyone?

Answer Yes/No. If 'Yes' please provide the full name, date of birth and nationality of the people you are travelling with. If you are travelling in a large group please just give the details of the group leader.

### 8.3 Do they already have a visa for the UK?

Answer Yes/No/They don't need one.

### 8.4 Please name the relative you will stay with and provide exact details of your relationship to them along with their full address (including postal code), contact telephone numbers (including country and area codes) and details of their permission to be in the UK

Please provide details as requested. If you are not staying with a relative please give details here of where you will stay during your visit.

### 8.5 Personal email address of the relative that you are staying with

Please note your relative may be contacted by email to provide consent for their personal details to be checked.

### 8.6 Will any other relatives be staying here at the same time as you?

Answer Yes/No. Please list the names of all other relatives who will be staying at the above address at the same time as you.

### 8.7 What does the relative you are staying with do in the UK? Please give details of employment, study etc.

Please provide details as requested

### 8.8 In the last two years has the relative that you are staying with sponsored anyone else's visit to the UK?

Answer Yes/No. Please list the names, dates of birth and nationalities of anyone who has been sponsored by your relative in the last two years.

### 8.9 When and where did you last see this relative?

Please provide full details of when and where you last saw this relative.

### 8.10 Do you intend to visit any other relatives in the UK?

Answer Yes/No. If yes, please give exact details of your relationship to them along with their full address including postal code and contact numbers (including country and area codes).

### 8.11 Please provide the following details of all other close family members in the UK: Name; Nationality; Details of their permission to stay in the UK; Relationship; Address; Landline telephone number

The definition of a family member can be found below. Please provide details of all other close family members in the UK in the space provided, including name, nationality, permission to stay in the UK, relationship, address and landline telephone number. If you require more space please use Part 9 – Additional Information. If you have no other family members in the UK please state 'None'.

#### Definition of a family member

A "member of the applicant's family" is any of the following persons

- (a) the applicant's spouse, father, mother, son, daughter, grandfather, grandmother, grandson, granddaughter, brother, sister, uncle, aunt, nephew, niece or first cousin; (NB: "first cousin" means, in relation to a person, the son or daughter of his uncle or aunt);
- (b) the father, mother, brother or sister of the applicant's spouse;
- (c) the spouse of the applicant's son or daughter;
- (d) the applicant's stepfather, stepmother, stepson, stepdaughter, stepbrother or stepsister; or
- (e) a person with whom the applicant has lived as a member of an unmarried couple for at least two of the three years before the day on which his application for entry clearance was made.

In addition:

- Children adopted under an adoption order recognised in UK law are treated as if they are the natural children of the adoptive parents; and,
- The Immigration Appeals (Family Visitor) Regulations 2003 pre-date The Civil Partnership Act (2004). Civil partners are considered "a member of the applicant's family" in the same way as a spouse for the purposes of the Family Visitor Regulations